



CITY OF ALLENTOWN

No. 40

RESOLUTION

R - 2023

Introduced by the Administration on February 15, 2023

Authorization for Contract with Response Alert, LLC, in the amount of \$72,735.30 to provide and implement a Lone Worker Emergency Alert System across multiple departments and facilities of varying sizes and scopes. Specifically, the City needs a system that is easy to use and maintain, provides timely alerts, is highly reliable and accurate, and provides coverage within many different environments. There were multiple bidders; the contract is for three (3) years, upon written consent the contract term may be extended for up to two (2) additional one (1) year terms. Response Alert, LLC, is a small business.

Resolved by the Council of the City of Allentown, That

WHEREAS, Article 130.16 of the City's Administrative Code requires City Council approval by Resolution for the award of contracts or engagement of professional services.

WHEREAS, it is the desire of the City of Allentown to enter into an agreement with the aforementioned Contractor, for the use and purpose indicated in supporting the Recommendation of Award of Bid:

1. Name of Contractor/Consultant: Response Alert, LLC
2. Project or Contract Reference: RFP No. 2022-36 – Lone Worker Emergency Alert System
3. Description of Service(s): The Contractor shall provide and implement a Lone Worker Emergency Alert System across multiple departments and facilities of varying sizes and scopes. Specifically, the City needs a system that is easy to use and maintain, provides timely alerts, is highly reliable and accurate, and provides coverage within many different environments.

NOW, THEREFORE, BE IT RESOLVED , on this the 15th day of February, 2023, that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.

SUBJECT: Request for Contract Award and Approval by City Council Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: 2022-36 – Lone Worker Emergency Alert System

TO: City Council, City Clerk, and Council Solicitor

FROM: Bina Patel, Department Head

DATE: February 3, 2023

Pursuant to City Ordinances, Article 130.16, this Recommendation of Award is before City Council for its approval and award of the contract.

- Check Type of Contract or Change:

The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals.

- X The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services.

- The contract appropriation or price increase **is** included in this year's budget
- List the Vendor's name, address and proposed sum, of any and all **alternate** quotes/received, if any.

Blackridge Solutions: 2567 Belloc Street, North Vancouver, BC, V7H 1H9, Canada - \$226,848.70

FireHUD, Inc. d/b/a SlateSafety: 1701 Oakbrook Drive, Norcross, GA 30093 - \$107,410.000

- List the name and address of the **recommended** Contractor/Vendor, include the following:

Response Alert, LLC: 124 Slade Avenue, Suite 107, Pikesville, MD 21208

Contract Consideration: \$72,735.30

Funding Source: 081-02-8001-0001-46

Renewals Total (if utilized): \$45,025.20 per renewal (total for both renewals \$90,050.40)

- Description of project or scope of services to be provided:

On October 14, 2022, the City advertised a solicitation for Lone Working Emergency Alert System, seeking a company to provide a device to City workers that work alone majority of the time that allows them to report an emergency through the device by pressing a button. The City of Allentown is seeking to select a qualified firm to provide and implement a Lone Worker Emergency Alert System across multiple departments and facilities of varying sizes and scopes. Specifically, the

City needs a system that is easy to use and maintain, provides timely alerts, is highly reliable and accurate, and provides coverage within many different environments. On November 14, 2022 the public opening was held for which the City received three (3) proposals. The technical evaluation was held on December 14, 2022. All committee members were present in person and via Teams. The Proposals were scored based on the RFP requirements, Technical Proposal (50 Points), Maintenance and Support Proposal (20 Points). Cost proposals were opened on December 14, 2022. Proposals were distributed to all committee members via Teams for evaluation after the completion of the technical evaluation. The cost evaluation committee meeting occurred on December 21, 2022. All scoring committee members were present in person and via Teams. The committee decided to move forward with oral interviews, but only for one of the vendors. The oral interview meeting occurred on January 23, 2023. Response Alert LLC presented at 11:00 AM. Not all scoring committee members could attend the meeting, so their scores were removed. An evaluation committee completed both technical and cost evaluations on the proposals and an oral interview. The committee decided to award based on the firm's qualifications and overall score. The committee is recommending award to Response Alert LLC.

- Contract Term:

The Contract term shall commence upon full execution and shall cease three (3) years thereafter.

- List any renewal term options and duration of each renewal, if any:

Upon written agreement, this contract may be extended for up to an additional two (2) one (1) year terms beyond the contract expiration period.

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

\$3,752.10 per month for 12 months = \$45,025.20 x 2yrs = \$90,050.40 (if the renewals are utilized).
Overall total with both renewals being unutilized: \$162,785.70

A vote of final approval is requested of the members of Council and by passing the accompanying resolution, this Contract will be deemed approved and awarded.

By: Bina Patel, Department Head

Copies To: Mayor
Director of Finance
Purchasing
Controller

Attachment: proposed resolution