



CITY OF ALLENTOWN

No. 91

RESOLUTION

R - 2022

Introduced by the Administration on June 1, 2022

Authorizes lease agreement with Community Bike Works for the Keck Park Recreation Building.

Resolved by the Council of the City of Allentown, That

WHEREAS, the City of Allentown is desirous of leasing the Keck Park Recreation Building, located at 235 N. Madison St., Allentown, PA 18102, to Community Bike Works for the period of June, 2022, through May, 2024, with options to renew for two additional years.

WHEREAS, Article IV Financial Procedures, Chapter 5 Administration of Government, Section 5-28 Sale/Leasing of City Land, requires City Council approval for leasing City-owned real estate for a term in excess of five years.

WHEREAS, Community Bike Works has been a tenant in the Keck Park Recreation Building since 2017. Community Bike Works is a not-for-profit corporation organized solely for charitable purposes. They will be using the facility to provide youth mentoring services and to ensure the operation of the food pantry, which is affiliated with Second Harvest Food Bank.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Allentown Pennsylvania, hereby designates the Mayor as the official to execute all documents and agreements between the City of Allentown and Community Bike Works to execute the requested lease agreement.

LEGISLATIVE TEMPLATE

- **What Department or bureau is Bill originating from? Where did the initiative for the bill originate?**

The lease agreement originates from the Finance Director's office. This office is responsible for managing lease agreements for City-owned properties. The terms of this agreement were developed in coordination with the Mayor's Office, the Department of Community and Economic Development, the Department of Parks and Recreation, Community Bike Works, Mosser Village Family Center, and Second Harvest Food Bank.

- **Summary and Facts of the Bill**

The Resolution is required to proceed with execution of the lease agreement between the City and Community Bike Works for use of the Keck Park Recreation Building.

- **Purpose – Please include the following in your explanation:**
 - **What does the Bill do – what are the specific goals/tasks the bill seek to accomplish**
 - **What are the Benefits of doing this/Down-side of doing this**
 - **How does this Bill related to the City's Vision/Mission/Priorities**

The Resolution allows for the lease agreement to be fully executed once signed by all parties. The City desires to ensure that the space continues to effectively provide needed services to the community. This includes the current programming by Community Bike Works for youth services and the continuing operation of the food pantry. The lease agreement also allows for the potential expansion of services by Community Bike Works by providing more space in the building than was granted in the previous lease agreement.

- **Financial Impact – Please include the following in your explanation:**
 - **Cost (Initial and ongoing)**
 - **Benefits (initial and ongoing)**

The agreement is for a nominal amount of \$1 per year by Community Bike Works. This is the standard rent charged by the City to other nonprofit organizations currently leasing City property. The building is not otherwise needed for other City operations. The agreement requires that charitable programming and the food bank continue to operate.

- **Funding Sources – Please include the following in your explanation:**
 - **If transferring funds, please make sure bill gives specific accounts; if appropriating funds from a grant list the agency awarding the grant.**

No funding is needed.

- **Priority status/Deadlines, if any**

The previous lease agreement between Community Bike Works for this property ends on May, 31st, 2022.

- **Why should Council unanimously support this bill?**

The space has been utilized by nonprofit organizations for many years. The bill allows for the continuance of this practice and ensures that use of this space is maximized to provide social services to the community in the east side of Allentown by an established, trustworthy, and reliable organization.