


Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Jessica Baraket, Interim Finance Director	FROM: TERRY FASANO	
BUREAU: Department of Finance	BUREAU: HEALTH	

TRANSFER DETAIL

Date of Request	19-Jan-23	Fund: GENERAL	Transfer Amount:	\$73,590.00
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FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-09-0908-0002-04 temporary wages	\$29,000.00	30,000.00	\$29,494.75	494.75
				-
000-09-0908-0019-04 temporary wages	40,000.00	62,400.00	62,400.00	22,400.00
				-
000-09-0908-0019-12 FICA	4,590.00	31,656.00	31,238.06	26,648.06
				-
				-

TO (CREDIT)

000-09-0908-0011-04 temporary wages	\$69,000.00	\$0.00	(\$456.58)	68,543.42
				-
000-09-0908-0011-12 FICA	4,590.00	19,893.00	19,466.84	24,056.84
				-
				-




Reason Transfer is Required:

This part time position (#912-001 Community Health Nurse/HIV Navigator) was meant to be funded out of account 000-09-0908-0011-04, as it is part of the grant funded Communicable Disease Program. Since this is a position receiving benefits, FICA funds also must be transferred.

Reason Funds are Available for Transfer:

Funds are available in program 000-09-0908-0019-04 for part time Contact Tracer positions. Funds are available in 000-09-0908-0002-04 due to the part time position in this program being upgraded to a full time position.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

<input type="checkbox"/>	Amount not more than \$5,000.00		
<input checked="" type="checkbox"/>	Amount is greater than \$5,000.00		
Department Head/Deputy Director:		Date:	1/19/2023
Director of Finance/Deputy Director:		Date:	1/20/23
City Controller (if amount is greater than \$5,000):		Date:	1-20-23
Mayor/Managing Director (if amount is greater than \$5,000):		Date:	1-24-23
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:			Date:

CITY COUNCIL

Cynthia Mota, President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ed Zucal, Vice President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Candida Affa, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cecilia Gerlach, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Daryl Hendricks, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Natalie Santos, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Santo Napoli, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: