

RECEIVED

MAY 12 2022

| | | | |
|---------------|---------------|-----------|-----------|
| Posting Year: | Posting Date: | Posting # | Doc # |
| " Period: | | Ref # | Initials: |

FINANCE DIRECTOR'S OFFICE

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

| | |
|-------------------------------|------------------------------------|
| TO: Seth O'Neill, Director | FROM: Nelson Varughese |
| BUREAU: Department of Finance | BUREAU: Traffic Planning & Control |

TRANSFER DETAIL

Date of Request: 12-May-22 Fund: General Fund Transfer Amount: \$8,500.00

FROM (DEBIT)

| ACCOUNT (All 15 digits) and ACCOUNT TITLE | TRANSFER AMOUNT (\$) | ORIGINAL APPROPRIATION (\$) | CURRENT ACCOUNT TOTAL (\$) | ACCOUNT TOTAL AFTER TRANSFER (\$) |
|---|----------------------|-----------------------------|----------------------------|-----------------------------------|
| 000-03-0702-0001-06 Premium Pay | \$8,500.00 | 11,500.00 | \$11,500.00 | 3,000.00 |
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |

TO (CREDIT)

| | | | | |
|------------------------------------|------------|-------------|-------------|-----------|
| 000-03-0807-0001-06 Premium Pay | \$8,500.00 | \$34,250.00 | \$10,138.42 | 18,638.42 |
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |

Reason Transfer is Required:

The reason for this transfer is because Traffic is required to work additional overtime for PPL events and Special events to set up or tear down traffic patterns.

Reason Funds are Available for Transfer:

The winter was mild so the employees in Engineering have not had overtime plowing or salting.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

| | |
|--|-----------------------------------|
| <input type="checkbox"/> | Amount not more than \$5,000.00 |
| <input checked="" type="checkbox"/> | Amount is greater than \$5,000.00 |
| Department Head/Deputy Director: | Date: 5-12-22 |
| Director of Finance/Deputy Director: | Date: 5/12/22 |
| City Controller (if amount is greater than \$5,000): | Date: 5-13-22 |
| Mayor/Managing Director (if amount is greater than \$5,000): | Date: 5-13-22 |
| Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04: | |

CITY COUNCIL

| | | |
|--------------------------------|--|-------|
| Cynthia Mota, President | <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved | Date: |
| Ed Zucal, Vice President | <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved | Date: |
| Candida Affa, Councilperson | <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved | Date: |
| Ce-Ce Gerlach, Councilperson | <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved | Date: |
| Daryl Hendricks, Councilperson | <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved | Date: |
| Natalie Santos, Councilperson | <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved | Date: |
| Joshua Siegel, Councilperson | <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved | Date: |

Expenditure Status Report
 CITY OF ALLENTOWN
 1/1/2022 through 12/31/2022

| Account Number | Adjusted Appropriation | Expenditures | Year-to-date Expenditures | Year-to-date Encumbrances | Balance | Prc't Used |
|------------------------------------|------------------------|--------------|---------------------------|---------------------------|------------|------------|
| 000 GENERAL | | | | | | |
| 03 PUBLIC WORKS | | | | | | |
| 0702 ENGINEERING | | | | | | |
| 0001 DESIGN, PERMITS & INSPECTION | | | | | | |
| 0001-02 PERMANENT WAGES | 743,155.00 | 223,551.43 | 223,551.43 | 0.00 | 519,603.57 | 30.08 |
| 0001-06 PREMIUM PAY | 11,500.00 | 0.00 | 0.00 | 0.00 | 11,500.00 | 0.00 |
| 0001-08 LONGEVITY | 9,342.00 | 2,849.08 | 2,849.08 | 0.00 | 6,492.92 | 30.50 |
| 0001-11 SHIFT DIFFERENTIAL | 1,150.00 | 0.00 | 0.00 | 0.00 | 1,150.00 | 0.00 |
| 0001-12 FICA | 56,233.00 | 17,075.63 | 17,075.63 | 0.00 | 39,157.37 | 30.37 |
| 0001-14 PENSION | 100,809.00 | 33,604.00 | 33,604.00 | 0.00 | 67,205.00 | 33.33 |
| 0001-16 INSURANCE - EMPLOYEE GRP | 310,441.00 | 103,480.00 | 103,480.00 | 0.00 | 206,961.00 | 33.33 |
| 0001-26 PRINTING | 13,714.00 | 4,962.36 | 4,962.36 | 7,331.62 | 1,420.02 | 89.65 |
| 0001-28 MILEAGE REIMBURSEMENT | 50.00 | 33.00 | 33.00 | 0.00 | 17.00 | 66.00 |
| 0001-30 RENTALS | 4,000.00 | 2,608.48 | 2,608.48 | 0.00 | 1,391.52 | 65.21 |
| 0001-32 PUBLICATIONS & MEMBERSHIP | 2,745.00 | 476.82 | 476.82 | 0.00 | 2,268.18 | 17.37 |
| 0001-34 TRAINING & PROF. DEVELOP | 10,000.00 | 330.00 | 330.00 | 0.00 | 9,670.00 | 3.30 |
| 0001-42 REPAIRS & MAINTENANCE | 20,500.00 | 14,198.00 | 14,198.00 | 0.00 | 6,302.00 | 69.26 |
| 0001-46 OTHER CONTRACT SERVICES | 151,487.50 | 5,537.50 | 5,537.50 | 84,950.00 | 61,000.00 | 59.73 |
| 0001-50 OTHER SERVICES & CHARGES | 4,539.00 | 601.95 | 601.95 | 0.00 | 3,937.05 | 13.26 |
| 0001-54 REPAIR & MAINT SUPPLIES | 1,100.00 | 0.00 | 0.00 | 0.00 | 1,100.00 | 0.00 |
| 0001-56 UNIFORMS | 1,774.00 | 305.05 | 305.05 | 500.00 | 968.95 | 45.38 |
| 0001-68 OPERATING MATERIALS & SUPP | 18,775.00 | 5,709.78 | 5,709.78 | 9,613.88 | 3,451.34 | 81.62 |
| 0001-90 REFUNDS | 1,000.00 | 589.78 | 589.78 | 0.00 | 410.22 | 58.98 |
| Total ENGINEERING | 1,462,314.50 | 415,912.86 | 415,912.86 | 102,395.50 | 944,006.14 | 35.44 |

Expenditure Status Report
 CITY OF ALLENTOWN
 1/1/2022 through 12/31/2022

| Account Number | Adjusted Appropriation | Expenditures | Year-to-date Expenditures | Year-to-date Encumbrances | Balance | Prct Used |
|----------------|---|---------------------|---------------------------|---------------------------|-------------------|--------------|
| 000 | GENERAL | | | | | |
| 03 | PUBLIC WORKS | | | | | |
| 0807 | TRAFFIC PLANNING & CONTROL | | | | | |
| 0001 | TRAFFIC PLANNING & CONTROL | | | | | |
| 0001-02 | PERMANENT WAGES | 582,304.00 | 152,094.31 | 0.00 | 430,209.69 | 26.12 |
| 0001-04 | TEMPORARY WAGES | 49,890.00 | 9,269.34 | 0.00 | 40,620.66 | 18.58 |
| 0001-06 | PREMIUM PAY | 34,250.00 | 24,111.58 | 0.00 | 10,138.42 | 70.40 |
| 0001-08 | LONGEVITY | 7,089.00 | 1,983.17 | 0.00 | 5,105.83 | 27.98 |
| 0001-11 | SHIFT DIFFERENTIAL | 2,925.00 | 493.26 | 0.00 | 2,431.74 | 16.86 |
| 0001-12 | FICA | 51,749.00 | 14,279.35 | 0.00 | 37,469.65 | 27.59 |
| 0001-14 | PENSION | 66,104.00 | 22,036.00 | 0.00 | 44,068.00 | 33.34 |
| 0001-16 | INSURANCE - EMPLOYEE GRP | 203,568.00 | 67,856.00 | 0.00 | 135,712.00 | 33.33 |
| 0001-20 | ELECTRIC POWER | 117,000.00 | 26,948.11 | 0.00 | 90,051.89 | 23.03 |
| 0001-26 | PRINTING | 2,250.00 | 0.00 | 0.00 | 2,250.00 | 0.00 |
| 0001-30 | RENTALS | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 0001-32 | PUBLICATIONS & MEMBERSHIP | 1,680.00 | 680.00 | 0.00 | 1,000.00 | 40.48 |
| 0001-34 | TRAINING & PROF. DEVELOP | 4,000.00 | 0.00 | 0.00 | 4,000.00 | 0.00 |
| 0001-42 | REPAIRS & MAINTENANCE | 17,500.00 | 694.39 | 0.00 | 16,805.61 | 3.97 |
| 0001-46 | OTHER CONTRACT SERVICES | 118,841.13 | 19,773.03 | 0.00 | 99,068.10 | 16.55 |
| 0001-50 | OTHER SERVICES & CHARGES | 1,500.00 | 0.00 | 0.00 | 1,500.00 | 0.00 |
| 0001-54 | REPAIR & MAINT SUPPLIES | 22,306.70 | 2,854.39 | 14,353.18 | 5,099.13 | 77.14 |
| 0001-56 | UNIFORMS | 3,566.00 | 1,400.74 | 617.93 | 1,547.33 | 56.61 |
| 0001-66 | CHEMICALS | 4,500.00 | 112.92 | 2,887.08 | 1,500.00 | 66.67 |
| 0001-68 | OPERATING MATERIALS & SUPP | 93,959.72 | 18,272.80 | 36,568.27 | 39,118.65 | 58.37 |
| 0001-72 | EQUIPMENT | 23,188.00 | 6,340.00 | 0.00 | 16,848.00 | 27.34 |
| | Total TRAFFIC PLANNING & CONTROL | 1,408,670.55 | 369,199.39 | 81,126.90 | 958,344.26 | 31.97 |

Magliane, Casandra

From: Heiney, Gabrielle
Sent: Thursday, May 12, 2022 3:43 PM
To: Magliane, Casandra; Wagenhurst, Barbara
Cc: Shahda, Mark
Subject: Traffic overtime - transfer request
Attachments: Traffic Overtime Transfer.05_12_2022.pdf

Hello,

Please see the attached transfer to cover some of the Traffic overtime. If you have any questions please let me know.

Thank you,
Gabrielle



Gabrielle M. Heiney
Public Works Operations Manager
Public Works | City of Allentown
641 S 10th Street
Allentown, PA, 18103
☎ +1 (610) 437-8729 x2583
📱 +1 (484) 661-9763
✉ Gabrielle.Heiney@allentownpa.gov



This message contains confidential information and is intended only to the intended recipient(s). If you are not an intended recipient you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system(s). E-mail transmission cannot be guaranteed to be secure or error free as information could be intercepted, corrupted, lost, destroyed, arrive late or incomplete, or contain viruses. The sender therefore does not accept liability for any losses or damages in the contents of this message, which arise as a result of e-mail transmission. If verification is required please request a hard copy version.

