

PATRICK PALMER
ALLENTOWN SCHOOL BOARD
DIRECTOR, BUSINESS
DEVELOPMENT MANAGER,
CAMPAIGN COORDINATOR AND
MANAGER.

OBJECTIVE

As a campaign manager, Event organizer, Retail and Banking Manager, and Tech Trainer for over 10 years. I have the skills, knowledge, and expertise to react, adapt, and learn quickly while leading teams to overachieve their goals.

SKILLS & ABILITIES

Event Organizer, Leader, Business Manager, Project Manager, Customer Service, Time Management, Work Ethic, Multitasking, Problem Solving, Accounts Payable, QuickBooks, Project Management, Expert in Microsoft office and G suite for processing spreadsheets and composing emails, Program Training implementation

EXPERIENCE

SCHOOL BOARD DIRECTOR

ALLENTOWN SCHOOL DISTRICT (PRESENT POSITION)

- Evaluation, Hiring, and Overseeing of the duties of the Superintendent
- Encourages the ongoing education of the Allentown School District
- Reviews, Creates, Establishes, and incorporates policy and data control
- Reviews and implements Budgets and Contracts between finances and administration
- Approves the Budget/Contract and decides the spending of School District
- Evaluate the instructions and education of the school district
- Approve and Create goals along with administration for college and career readiness for the school district.
- Create and Establish programs for the school district and administration.
- Handles Contracts and negotiations
- Reviews and creates a student curriculum

TURN PA BLUE

JANUARY 2022 -- PRESENT

- Exec Field Director Lehigh Valley and Northeastern PA
 - O Oversees the Lehigh Valley, and Northeastern Region.
 - o Build relationships with stakeholders, county parties, local and regional committees candidates activist groups and individual volunteers.
 - O Develop organizing plans that reflect the region and build programs needed to win.
 - Plan and execute in person and digital events to meet organizing goals and build community.
 - o Create a volunteer base and leverage capacity from in state and out of state groups.
 - Create and provide best practices running canvasses, phone banks, etc. and directly assist campaigns in running their outreach programs.
 - o Create structures to empower volunteer leaders to help run our programs, including recruiting, confirming, training, and moderating volunteers.

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EDUCATION

KUTZTOWN UNIVERSITY, KUTZTOWN, PA BUSINESS MANAGEMENT MINOR IN FINANCE.

3.4 GPA, member of the student financial management group, organized diaper drives, organize coat drives, and helped mentor Kutztown elementary.

COMMUNICATION

- Banker of the Month multiple times
- Led teams that included team of the quarter
- Was one of the quickest promotions in Circuit City
- Assistant Manager of one of the highest selling Circuit City stores
- Created new processes for QA in the Wells Fargo Center
- Was promoted 3 times in 3 years at Wells Fargo
- Organized Multiple Back to School Drives
- Assisted with organizing the Allentown multicultural festival
- Came within 18 votes of winning city council
- Co-Created the Allentown City Youth Council
- Board Member of Run for Books
- Has Presented awards and Taught classes for Leadership
- Has successfully written and had legislation passed
- Assisted with helping with the BSU in Dieruff High School
- Promoted Leadership classes for students

LEADERSHIP

Previous Chairman of the Allenton Human relations (2017-2020)

Receives and processes complaints of alleged discrimination, including but not limited to, discrimination in employment, housing, education, public accommodations and lending. In addition, familial status is a protected class in the area of housing. Has the legal authority to hold public hearings, issue orders, and take its decisions to court. The publishing of brochures on interviewing. Effective disciplinary Action, effective performance, and employment information and resources for employees with disabilities.

Board member of the Allentown Development Authority (2017-2021)

 A financing conduit for Industrial Development bonds, Small Business Administration (SBA) loans, and other economic incentive programs. Responsible for the upkeep of Allentown property and loans. Responsible for multimillion dollar budget. Transferring of parcels of land to and from the NIZ development zone. Assists with budgetary concerns throughout the city, for small business. COMMONWEALTH OF PENNSYLVANIA SEC-1 (Rev. 01/22)

STATEMENT OF FINANCIAL INTERESTS

PENNSYLVANIA STATE ETHICS COMMISSION (717) 783-1610 • TOLL FREE 1-800-932-0936

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